

**INSTITUTE OF MANAGEMENT SCIENCES, Jammu**

No. IMS/2025/F-21/ 834  
Date: 12/08/2025

**OFFICE ORDER**

**Subject: Constitution of admission Committee for admission of students in BBA/BCA(NEP)-1<sup>st</sup> semester, Session 2025-26.**

In compliance to the instructions of Director, Colleges Development Council, University of Jammu, Jammu vide letter No. CDC/2025/1851-52, dated: 11.08.2025( Copy enclosed) "Admission Committee" is hereby constituted for admission to BBA and BCA-1<sup>st</sup> Semester(NEP) courses, Session 2025-26 being run at Institute of Management Sciences (IMS), Jammu, consisting of following members:-

**Admission Committee for BBA /BCA-1<sup>st</sup> semester (NEP)Course**

- i) Dr. Meenakshi Sharma, Director,
- ii) Mrs. Sheetal Sharma, Assistant Prof, Department of Computer Sciences,
- iii) Ms. Gurshish Kour,Assistant Prof,Department of Management Studies,

**Admission Schedule**

1.	Commencement of filling up of offline application Form (Application fee Rs.550/- in the shape of DD in favour of DirectorCDC,University of Jammu)	12-08-2025
2.	Last date for filling up of offline application form at the college	22.08.2025
3.	Date of filling offline application form with late fee Rs.300/-	25.08.2025

**Functions of Admission Committee**

- i) First preference to admission to BBA/BCA-1<sup>st</sup> Semester(NEP) course shall be given to those candidates who have appeared in CUET(UG) conducted by National Testing Agency(NTA), if seats are still remain vacant then second preference will be given to all such candidates on the basis of Merit secured in 10+2(HSS) candidates.
- ii) The Admission Committee shall securitize the admission forms as well as determine the eligibility for admission as per norms of University of Jammu. The admission committee shall be wholly solely responsible for admission of the students in the college. In case, if any, wrong admission or admission to Ineligible candidate(s), the Principal/Incharge of the admission committee shall be liable to face legal consequences arising thereof.

- iii) In case the certificate/(s) are issued by Boards other than the J&K State Board of School Education, (BOSE) or Central Board of School Education (CBSE), ensure the genuineness of said Board as to whether it is recognized and approved by the State Government/University and In case, of any doubt, State Board of School Education, J&K Government Jammu should, invariably, be contacted for any clarification.

Issued for strict compliance.

  
( Er. Vidhi S. Singh )  
Chairman-Cum-Managing Trustee.

Copy to:

1. All Members of Admission Committee for compliance.